

Andrew A. Butterfield, MPA/MA

LEADER / MUNICIPAL MANAGER / COLLEAGUE / VETERAN

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CUSTOMER-FOCUSED CITY MANAGEMENT PROFESSIONAL

Visionary city representative who leverages administrative and municipal government experience to implement strategic practices and policies that promote community growth, organizational responsiveness, inter-governmental cooperation, and long-term financial stability. Goal-oriented decision-maker with excellent communication skills, solid reputation of integrity, and strong commitment to customer care. Proactive servant-leader known for maximizing effectiveness of city employees and elected officials through accountability and fact-based recommendations on key community issues.

Leadership Profile

- ✓ **20+ years of operations, management, and leadership experience** in local government, public service, and diverse military settings.
- ✓ **Prioritizes efficient resource stewardship and building relationships** with community members, staff, and elected officials to improve municipal services.
- ✓ **“Begin with the end in mind. Communication is key. Well-trained personnel are the most valuable resource. Leave a place better than you found it.”**

Areas of Expertise

- City Operations
- Strategic Planning
- Budgeting
- Intergovernmental Relations
- Resource Utilization
- Personnel Management

PROFESSIONAL EXPERIENCE

CITY OF ST. PETE BEACH, PUBLIC WORKS DEPARTMENT

St. Pete Beach, FL

Operations Manager

2019-Present

Recruited to provide stability and ethical leadership following difficult management transition. Oversees Ops Team of 10+ and budget, managing operations across all divisions. Knowledgeable Strategic TF, ICMA, and APWA member.

[Strategic Planning](#) | [Municipal Operations](#) | [Vehicle Fleet Maintenance](#) | [Personnel Training](#)

St. Pete Beach named “Best Beach” by TripAdvisor for the first time in 2021 under his Beach Division stewardship

- **Operational Leadership:** Drives efficiency, productivity, and alignment across local government through collaboration with all City departments and elected officials.
- **Asset Management:** Maximized asset value with proactive maintenance of City facilities and \$5M vehicle fleet. Improved efficiency of vehicle repairs by creating mechanic workspace and hiring additional mechanic.
- **Organizational Improvement:** Revitalized City operations to focus on preventative planning. Reorganized staff schedules to implement weekend hours of operation to support peak City activity.
- **Financial Management:** Saved funds and improved public safety communications by establishing in-house sign printing capabilities. Efficiently achieved all annual objectives, coming in under budget each year.
- **Intergovernmental Relations:** Strengthened regional partnerships as City rep on 3 Pinellas County boards: Solid Waste Technical Management Committee, Pinellas Partners in Recycling, and the Veterans’ Task Force.
- **Personnel Functions:** Achieved 100% retention by transforming department culture to create positive work environment. Elevated performance with improved training program and bi-annual review process.

BROWN UNIVERSITY

Providence, RI

Director, Office of Veterans Affairs

2013-2014

Hired to re-establish Veterans Affairs services after decades of dormancy. Recruited and trained 3 direct reports to help Veterans effectively utilize GI benefits and navigate university experience. Reported to Dean of Student Affairs.

[Special Event Operations](#) | [Program Administration](#) | [Intergovernmental Partnerships](#) | [Community Liaison](#)

- **Strategic Initiatives:** Strengthened on-campus support for Veterans by re-instating Veterans Affairs program. Developed various ROTC commissioning options, enrolling 3 students in Army ROTC.
- **Advocacy & Engagement:** Increased visibility of Veterans through on-campus and community events. Garnered support from military agencies and state elected officials, including two RI senators.
- **Community Partnerships:** Raised crucial financial support in collaboration with Veteran alumni.

MILITARY SERVICE

JOINT BASE MCGUIRE-DIX-LAKEHURST

Trenton, NJ

Deputy Commander & Commanding Officer

2009-2012

Founding senior leader of nation's first Tri-Service Joint Base with dual responsibilities as Commanding Officer of Naval Support Activity at Lakehurst. Responsible for executing complete integration of 3 neighboring military bases.

[Operations Policies & Procedures](#) | [Budgeting](#) | [Community Relations](#) | [Organizational Improvement](#)

- **Master Plan Execution:** Achieved compliance with federal legislation and regulatory guidelines during consolidation of 3 independent military bases, including 80+ units from across all military branches.
- **Municipal Oversight:** Streamlined on-base operations through management of programs, policies, and budgeting for all municipal systems and personnel.
- **Safety & Productivity:** Prioritized clear communication to ensure efficient interoperability between military counterparts at two busy airfields, recording zero aviation mishaps during entire tenure.
- **Community Engagement:** Built strong partnerships with neighboring towns by establishing working relationships with elected officials and local leaders to identify creative initiatives and solutions.
- **Crisis Leadership:** Coordinated on-base disaster relief accommodations and resources for nearly 1K Haitian citizens following devastating earthquake in January 2010.

UNITED STATES SPECIAL OPERATIONS COMMAND (USSOCOM)

Tampa, FL

Deputy Chief of Staff | Deputy Director

2005-2009

Reported directly to Chief of Staff for Commander of USSOCOM. Managed multiple offices including Public Affairs. Oversaw 30 direct reports and Care Coalition liaison to support partnership with Wounded Warriors.

[Strategic Planning](#) | [Personnel](#) | [Operations](#) | [Growth Management](#) | [Communication](#)

- **Organizational Improvement:** Drove unprecedented growth of Special Operations Forces, capabilities, and physical infrastructure via administrative leadership and strategic planning for Quadrennial Defense Review process. Helped plan budget to ensure adequate facilities to accommodate growth.
- **Operational Effectiveness:** Synchronized global activities for Special Operations Forces, coordinating efforts for 3K+ military, civilian, and contract vendors/personnel.

UNITED STATES NAVY

Deployed to Iraq, Kuwait & at sea

Squadron Commanding Officer & Executive Officer | Naval Officer | Joint Specialist

1985-2005

Led 250-member squadron and managed human capital, training, budgeting, and long-range planning efforts.

[Leadership](#) | [Resource Allocation](#) | [Performance Monitoring](#) | [Strategic Initiatives](#)

- **Resource Utilization:** Managed budget and assets to support both on land and at sea operations.
- **Collaboration:** Forged partnerships across military branches and government agencies to achieve objectives. Negotiated with Army to utilize existing housing resources to accommodate Navy troops.
- **Personnel Retention:** Established voluntary fitness program to help enlisted individuals better prepare for increasingly rigorous physical evaluations, decreasing dismissals due to poor performance.
- **Safety Standards:** Led squadron to Aviation Excellence Award as expert instructor with 3K+ flight hours.

EDUCATION

Master of Public Administration (MPA) | Harvard University, Harvard Kennedy School • *Cambridge, MA*

Master of Arts (MA) | US Naval Post-Graduate School • *Monterey, CA*

Bachelor of Science (BS) | US Naval Academy • *Annapolis, MD*