

JAMES G. DOAR

County Administrator // Town Manager // Financial Analyst



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Bozeman, MT 59718

EXPERIENCE

COUNTY ADMINISTRATOR

2014 - present

GALLATIN COUNTY, MONTANA

Responsible for supervision and coordination of all management, policies, decisions, and administrative activities under broad direction from the Board of County Commissioners

- Oversee development and implementation of ~\$170 million dollar budget and 600 county employees
- Executive Sponsor of several system wide software platforms – which required collaborating with various elected offices to successfully implement
- Represent Gallatin County to federal, state, and local governments and NGOs to improve regional affordable housing, planning, and transportation efforts
- Engaged various partners to build a mental health coalition in order to stabilize services, address the opioid epidemic, and improve outcomes
- Effectively executed succession plan in order to manage transition of several key department head leadership changes including Human Resources, Finance Director, Public Works, and 911 Director
- Leveraged staff turnover to reorganize departments, which reduced workforce and span of control while improving service
- Worked with 23 separate public safety agencies to procure, select, and roll out 911 communications radio system that improved emergency communications
- Lead negotiator for 5 collective bargaining units

TOWN MANAGER / AIRPORT MANAGER

June 2009 - June 2014

TOWN OF BETHEL, MAINE

Responsible for implementation of all policy set by elected Board of Selectpersons

- Oversaw planning for \$5 million in infrastructure investments that improved transportation, recreational, and wastewater facilities resulting in greater efficiencies and an improved quality of life
- Negotiated consent agreement with State Attorney General for Town acquisition of 2,300 acre "Bingham Land" parcel for use as town forest and recreational area, oversaw master planning effort and implementation of use

FINANCIAL ANALYST

June 2008 - June 2009

NEWPAGE CORPORATION, RUMFORD, MAINE

Responsible for providing financial and operational analysis supporting the NewPage Corporation

TOWN MANAGER

2007 - 2008

TOWN OF RUMFORD, MAINE

Responsible for implementation of all policy set by elected Board of Selectpersons.

- Represented Rumford to several regional boards with the goal of improving intergovernmental relations and expediting service delivery of solid waste, ambulance, water, sewer, and economic development

BUDGET ANALYST

2005 - 2007

NEW YORK STATE DIVISION OF THE BUDGET

Responsible for providing analytical support to Governor and senior staff and executing the budget as adopted

LEGISLATIVE COORDINATOR

2003 - 2005

FLORIDA ECONOMIC DEVELOPMENT COUNCIL

Governmental Affairs representative and legislative advisor

EDUCATION / MILITARY SERVICE

MASTER OF PUBLIC ADMINISTRATION

2005

Florida State University

BACHELOR OF ARTS: POLITICAL SCIENCE

2003

Cum Laude, University of Florida, Minor: Economics

82ND AIRBORNE DIVISION

1996 - 1999

U.S. Army

PROFESSIONAL CERTIFICATIONS & MEMBERSHIPS

EXECUTIVE COMMITTEE-

Northern Rocky Mountain
Economic Development
Committee

NACo

Professional Development
Academy

CORNELL UNIVERSITY SCHOOL OF INDUSTRIAL AND LABOR RELATIONS

Management Certificate

SUNJ: RUTGERS, NATIONAL CENTER FOR PUBLIC PRODUCTIVITY

Public Performance
Management Certificate

CHAIR - STRATEGIC PLANNING COMMITTEE

Maine Municipal
Employees Health Trust

LEAN SIX SIGMA GREEN BELT