

Adam T. Kline

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Professional Profile

Objective

Provide accurate portrayal of work experience and education in effort to better familiarize The County of Manatee with my skill sets, experience, and education as it pertains the county administrator position.

Skills Summary

- Organizational Operations
- Municipal Planning
- Major Projects
- Equipment acquisition
- Budgeting
- Union/Management Negotiations
- Personnel coordinator
- Benefits Coordinator
- Internal Investigations
- Annual Reports
- Community initiatives
- Board of Trustee liaison

Professional Experience

June 2019 – Present

Oakland Township Manager

- Oversee and direct all departments at the Charter Township of Oakland
 - Facilitates communication with/between all Trustees.
 - Tracks the progress, relevant timelines, necessary actions, and eventual completion of the Township's projects and initiatives by submitting a monthly report and milestone calendar to the Board of Trustees.
 - Assists in administration, enforcement and execution of Board policies and resolutions.
 - Works with financial officer to prepare, review, and monitor all financial budgets.
 - Supervises, evaluates, aid and advises in all interdepartmental matters involving Oakland Township
 - Works with multiple contracted entities on major projects with in Oakland Township

November 2016 – June 2019

Lansing Township Chief of Police

- Direct all activities of the police department
 - Implements goals, objectives, policies, procedures, and standards for the department
 - strategically plans for the use of resources, coordinates activities, and ensuring high quality service
 - Hire, Discipline, Organize, and review all the department staff
 - Develops and implements emergency management plans
 - Organizes and prepares police budget
 - Negotiation team for union contracts

December 1987 – November 2016

White Lake Township Chief of Police 2014-2016

- Direct all activities of the police department
- Lieutenant/Commander Investigative Division 2013-2014
- Lieutenant/Commander Patrol Division 2010- 2013
- Patrol Sergeant 2005-2010
- Detective 1994-2005
- Patrol Officer 1987-1994

January 1984 – January 1987

U.S. Army

- Aerial Observer
- OH-58 Helicopter Mechanic

August 2003 – Present

Village of Goodrich

- Planning Commissioner

Education

- SAGINAW VALLEY STATE UNIVERSITY – University Center, Michigan
Certified Public Manager program, 2020
- CENTRAL MICHIGAN UNIVERSITY – Mt. Pleasant, Michigan
BS-Community Development/Public Administration
- FBI NATIONAL ACADEMY – Quantico, Virginia
Graduate Certificate – University of Virginia, 2012
- NORTHWESTERN UNIVERSITY – Evanston, Illinois
Police Staff and Command, 2006